

Bath City Farm Annual General Meeting 18 July 2020 11.00

1. **Welcome and introduction** – Jo Southwell (Chair)
2. Jo will explain how to make the Zoom call work – muting your microphone, raising your hand if you wish to speak
3. **Minutes of the 2019 AGM and matters arising** – Jo will ask members to approve the minutes (subject to any corrections)
4. **Annual Accounts for 2019** – Mark Richardson (Treasurer) will give a brief overview and answer questions. The meeting is receiving the accounts and is not being asked to approve them.
5. **Brief Annual Report** from Helen Fisher, General Manager
6. Jo will explain how voting will work for items 7 and 8. She will also have the votes cast in advance of the meeting either by post or the online voting system – these will be combined with the votes cast in the next two items.
7. **Proposed amendment to the Memorandum and Articles of Association** – see the resolution with the current and proposed wording on the next page. The trustees have been advised by Julian Borley, VAT Director, Milsted Langdon LLP that if the Farm registers for VAT the insertion will make the VAT treatment for some of our sources of income clearer, reducing the risk to the Farm of a challenge by HMRC. Mark will explain more and answer any questions.
8. **Appointment of Directors** – to ask the members to appoint the following as Directors (Directors are the same as Trustees):
 - a. Mark Richardson
 - b. Tamsin Egan
 - c. Christina Button
 - d. Amy Coulthard
 - e. Malcolm Dodds

Biographical details are on a separate page. Mark, Tamsin, Christina and Amy were co-opted as Directors since the last AGM. Malcolm is seeking reappointment, having been appointed in 2017 and having completed a three year term.
9. **Any other business**
10. **Thanks and conclusion of the meeting** – Jo

Resolution to amend the Memorandum and Articles of Association

Current clause 6(1): *6. (1) The income and property of the charity shall be applied solely towards the promotion of the objects.*

To be inserted at the end of clause 6(1): *“Where surpluses are generated from activities which fall within Group 6 of Article 9 of the VAT Act that these surpluses will only be applied towards the continuance or improvement of these activities.”*

Brief biographical details of proposed Directors

Mark Richardson – Treasurer



Mark is a Chartered Accountant, having worked in industry for all of his professional life. He lives in Bath and hopes to play a small part in helping Bath City Farm develop and expand all the fantastic work that it already does.

Amy Coulthard



A Twerton resident, parent and a passionate ecologist, I have been involved with the farm as a visitor and professionally since 2002. I have worked in nature conservation for over 18 years for Natural England and its founding bodies and in my current role as Director of Conservation at Avon Wildlife Trust since 2018. My background is in farm advice, designated sites and engaging people with nature.

Chris Button



Chris moved to Bath as a student in 1989. She was elected to be the Bath University sabbatical officer for Bath Area Colleges Charities Appeal and coordinated volunteer students in raising over £60k for local charities. She worked in the building industry as a mechanical engineer and then moved into hospital buildings development. She now works at NHS England and Improvement, supporting improvements across the south west. Christina is happiest when outdoors and loves the welcoming feeling that the farm provides and hopes to play a small part in the farm's continued success.

Tasmin Egan



Hi I'm Tamsin. I came to Bath 20 years ago to train to be a science teacher, and never left. I recently retrained as a forest teacher, as I wanted to develop opportunities for the forest school ethos to be merged into the main stream teaching. As a trustee I hope learn more about the educational opportunities the farm presents to the local community.

Malcolm Dodds



Malcolm was for many years a teacher and lecturer before becoming a local authority manager and then a civil servant specialising in commissioning school buildings and setting up new schools. Recently retired, he brings experience of capital projects, project management, financial management and governance. Malcolm has lived in south Bath for 29 years. He is particularly interested in the project to provide a permanent cafe for the Farm, and in developing the Farm's education work.